

	 GREENBRIDGE	19-Dec-23
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CP 8.5.23 - Storage and Delivery of PET & PP Strap

Organization:	Greenbridge – Corporate Policy	Document No:	CP 8.5.23
Department:	Sales	Revision:	1
Section:	8.5 ISO Service Provision	Sheet:	1 of 2

1. Purpose

The purpose of this document is to ensure that customers are aware of the proper storage conditions of the PP and PET strap.

2. Scope

The scope of this document is to outline the procedure for proper storage conditions that the customer should follow to submit warranty claims.

3. Users

Greenbridge (Mentor Facility) as well as all external parties who have a role in the QMS are the users of this document including customers. Customers are to follow these storage work instructions to make warranty claims.

4. Work Instruction

Proper storage of PET and PP strapping is critical to future product performance.

For optimal product performance after receipt, the following storage criteria must be considered:

- Always reduce exposure to humid and moist conditions as much as possible.
- Never expose strapping to direct sunlight. The UV content of sunlight can quickly degrade the product which can result in splitting, breakage, and poor sealing performance.
- If the product must be stored outside, it must always be protected from water, rain, and snow. If stored under a protective roof, exposure to direct sunlight must be avoided and air circulation may be necessary to reduce heat buildup.
- It is recommended that the product be stored at a temperature between 10°C and 35°C (50°F and 95°F).

Storage and Delivery of PET & PP Strapping

- Always avoid dust by keeping partially used pallets or exposed coils covered.
- Never expose the product to direct sources of heat including propane heaters, furnace vents, radiant heaters etc.
- Never expose the product to oils, solvents, cleaning agents or other chemicals.
- Never expose the product to direct contact with flames or other ignition sources.
- Always store product in original packing and open just before use. Pay close attention to any instructions on packaging prior to opening or installing coils into equipment.
- If storage in cold conditions cannot be avoided, especially in unheated locations, the product must be taken into production facility at least 24 hours (preferably 48 hours) before use and allowed to warm to ambient temperature. During this time, stretch film wrapping should be removed to prevent condensation and allow airflow.
- Recommended maximum usage time should not be more than 9 months after delivery date. Product should be stored and consumed in a FI-FO manner. Failure to adequately store the product as described here can significantly reduce the usage time of the product.


The information provided above is based on years of experience and knowledge. The information is not intended to be a complete product description for safety or use requirements. Information is not intended as a guarantee for specific properties or performance within a given application.

5. REVIEWERS

Name	Position	Date
Ron Clines	Quality Director	12/19/23

6. APPROVERS

This table shows the approvals on this document for circulation, use, and withdrawal.

Version	Date	Approver	Title/Authority	Approval Remarks
1.0	12/19/23	Ron Clines	Quality Director / Doc. Owner	
1.1				
1.2				